

Okeechobee High School Title I, Part A Parent and Family Engagement Plan 2019-2020

I, Lauren Myers, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special projects, where prohibited.

Assurances:

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

FAMILY ENGAGEMENT

Briefly describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used. **(ESSA Section 1116)**

The OHS Title 1 Parent and Family Engagement Committee will meet on June 6, 2019 to review, plan, and approve events for Okeechobee High School for 2019-2020. Parents will review the data for Family Engagement events for 2018-2019. Parents will have the chance to provide input on and approve the Parent and Family Engagement Plan. Parents will also be able to review and have input on the Parent-School compact and the use of Family Engagement funds during this meeting. The committee met again on August 6, 2019 to review the plan with final dates added and review the Parent School Compact. During the meeting the plan was given approval by the committee.

Briefly describe how the school will jointly develop/revise with parents the school Parent and Family Engagement Plan, distribute the plan to parents and families of participating children, and make the Parent and Family Engagement Plan available to the local community.

OHS will meet with parents and faculty for the initial planning of Parent and Family Engagement events in June with a follow up meeting in August to finalize the plan. Once approved, the plan will be distributed to parents and families in English and Spanish via a flyer sent home with students. In addition the plan will be posted in dual languages on the Title 1 information section of the school website along with a Facebook notification and link to the plan on the OHS Facebook page. The plan will also be available in the Title 1 section of the OHS App. The local community can receive a copy of the plan by visiting the OHS main office or via the OHS Website.

Briefly describe how the school will involve parents and families, in an organized, ongoing, and timely way, in the planning, review and improvement of programs under Title I Part A, including the planning, reviewing, and improvement of the school Parent and Family Engagement Plan and the joint development of the schoolwide program plan.

The Parent and Family Engagement Plan will be shared with parents via Parent Newsletter and our first SAC Meeting of the year. The plan will be reviewed during SAC meetings to offer parents a chance to evaluate events and provide feedback as the year progresses. Surveys to participants will be used to evaluate events as possible.

Briefly describe how the school will use the findings of the Parent and Family Engagement Plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's Parent and Family Engagement Plan?

The results of the survey indicated parents are satisfied with the programs offered. In a review of what was offered we eliminated events that were joint events with OFC and added two new events in the spring that will allow us to showcase our Advanced Placement programs along with Arts and

Career/Technical Education programs. In addition SAC meetings will be bi-monthly rather than every month.

Briefly describe how the school will provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading?

Score reports for assessments given in the spring of 2019 will be sent home with students with Quarter 1 report cards on Oct 22, 2019.

Briefly describe how the school will provide each parent timely notice when their child has been assigned or has been taught for (4) or more consecutive weeks by a teacher who is not certified or licensed?

Parents will be informed via a letter sent home within the first 4 weeks of school when their child has been assigned or has been taught for (4) or more consecutive weeks by a teacher who is not certified or licensed. In addition, this information will be included in the Parent Newsletters and within the Title 1 Information section of the OHS Webpage and OHS Info App.

Briefly describe how the school will provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals?

Parents will be informed via Parent Newsletter, within the Title 1 information section of the OHS webpage, and a notification sent out via the OHS App.

COORDINATION AND INTEGRATION

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI. **(ESSA Section 1116)**

Program	Coordination
Migrant Advocate	Provides support and supplemental instruction to migrant students through after school tutorial. In addition our Migrant Advocate visits homes to facilitate communication and assist parents.
ELL Advocate	Our Hispanic Advocate provides a way for hispanic students and their parents to seek out resources and communicate with faculty.
ELL Assistance via an in-class paraprofessional	ESOL students are provided assistance by a paraprofessional who is embedded in classrooms throughout the day based on highest need and can also translate communication with parents if needed.

On Site ESE Specialist	Our on-site ESE specialist facilitates IEP and other ESE meetings, scheduling meetings so that parents are able to attend whenever possible. Parents are provided information on growth-based waivers for testing and opportunities for supplemental instruction via after school tutorial.
------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, Adequate Yearly Progress, and school choice.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
The office of Grants and Special Programs will provide a flyer to advertise the Annual Title 1 meeting. The flyer will be posted via the schools social media Facebook and Twitter accounts and shared via the weekly parent newsletter.	Trisha Jennings, Vicki Goggans, Dylan Tedders	Posted no later than 1 week prior to the meeting date	-Sign in sheets for meeting
Push Notifications for meeting sent out via OHS App	Elizabeth Box	One week and one day prior to meeting	-Sign in sheets for meetings

FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement. **(ESSA Section 1116)**

Parent and Family Events will be offered no more than once a month. Parent and Family Engagement events will be offered in the evening to accommodate working parents. Child care will be provided for larger events. Translators will be on hand for events as well.

BUILDING CAPACITY

- ❑ Describe how the school will implement activities that will build the capacity for meaningful parent and family engagement.
- ❑ Describe how the school will implement activities that will build relationships with the community to improve student academic achievement.
- ❑ Describe the actions the school will take to provide materials and training to help parents work with their child(ren).
- ❑ Include information on how the school will provide other reasonable support for parent and family engagement activities as parents and families may request. **[ESSA Section 1116]**

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness	SIP Goal Alignment
Sophomore Open House	OHS Admin , Counselors, Soph Teachers	Sophomore parents will be provided an informative folder with information needed and have the opportunity to meet with classroom teachers.	August 6, 2019 6-9 PM OHS Campus	Sign In Sheets via ELA Classes	Focus Area #2
Parent Class Meetings	OHS Admin, Class Counselors & Class Sponsors	Information pertinent to each class (grade) will be shared with parents so that they can support student success in meeting	Soph: Sept 16 6-7 PM OHS LHall Junior: Sept 11 6-7 PM OHS LHall Senior: Sept 10 6-7 PM OHS LHall	Sign In Sheets	Focus Area #1 Focus Area #2 Focus Area #3

		graduation requirements, In addition class sponsors will inform parents of dates/activities related to Homecoming.			
Financial Aid Night	CTE Coach, Senior Counselor, OHS Admin	Seniors and parents of seniors will receive information on applying for financial aid and scholarships to cover post-secondary education costs	October 22, 2019 6-8 PM OHS Cafeteria	Sign In Sheets	Focus Area #2
FAFSA Workshop Nights	IRSC Advisers, OHS Admin	Parents and students will receive in completing the FAFSA form to apply for financial aid for postsecondary education.	October 29, 2019 November 19, 2019 January 30, 2020 March 26, 2020 All FAFSA Workshops in Media Center	Sign In Sheets	Focus Area #2
OHS Spring Extravaganza	CTE and Fine Arts Dept, Club Sponsors, OHS Admin	Parents will see work displayed and performances by the Fine Arts and CTE departments, as well as OHS Clubs.	February 27, 6 - 8 PM OHS Campus	Sign In Sheets	Focus Area #3
OHS Advanced Placement Showcase	AP Teachers, OHS Admin	Parents will learn about AP classes and see presentations of work completed within AP classes.	March 24 6-8 PM OHS Campus	Sign In Sheets	Focus Area #3

STAFF DEVELOPMENT

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other staff in how to reach out to, communicate with, and work with parents and families as equal partners, in the value and utility of contributions of parents and families, how to reach out to, communicate with, and work with parents/families as equal partners and how to implement and coordinate parent/family programs, and in building ties between parents/families and the school. **(ESSA Section 1116)**

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Power of Positive Postcards PLC	Lauren Myers Vicki Goggans	Parents will be notified of students that are excelling as well as students that show attendance concerns.	Begins August 29, 2019. Will also include in future PLCs over the year.	Monitor the number of postcards sent over the year and any parent feedback received.

OTHER ACTIVITIES

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children. **(ESSA Section 1116)**

Quarterly SAC meetings at OHS will give input for school wide decisions that impact the educational process, events and activities, and how funds are spent. Parents will review and approve the School Improvement Plan. All OFC SAC meetings start at 6:00pm and the quarterly dates are as follows:
 Sept 9, 2019
 Nov. 11, 2019
 Feb 24, 2020
 April 13, 2020

COMMUNICATION

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency. **(ESSA Section 1116)**

OHS Annual Title 1 meeting will be held on August 26, 2019 from 6-7 pm . Parents will be provided information about Title 1 programs during this meeting, including a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet along with the most recent data from those assessments.

ACCESSIBILITY

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Title 1 programs will be presented in both English and Spanish whenever possible. Events will be held in the evening to accommodate for working parents to be able to attend. Childcare will be provided for larger events (Town Hall events). Our OHS App will provide information in dual languages to the extent practical.

EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN

[Upload Parent-School Compact to your school FE Folder.](#)

[Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school FE Folder.](#)

- ★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the **previous** school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement	Data Source Used
Class Meetings for each class	4	58	Information pertinent to each class (grade) was shared with parents so that they could support student success in meeting graduation requirements, In addition class sponsors will inform parents of dates/activities related to Homecoming.	Sign In sheets
Town Hall: School Safety at OHS and OFC	1	13	Parents were updated on the school safety improvements added to make OHS and OFC safe learning environments.	Sign In Sheets
Financial Aid Night	1	90	Seniors and parents of seniors received information on applying for financial aid and scholarships to cover post-secondary education costs.	Sign In sheets
FAFSA Workshops	4	49	Parents and students received help in completing the FAFSA form to apply for financial aid for postsecondary education and completing the IRSC application if attending IRSC.	Sign In Sheets
Freshman Transition Parent Meeting	1	167	Freshmen parents had the opportunity to meet their students' sophomore counselor, learn about course offerings and CTE programs, and how they can help their students finish strong their Freshman year.	Sign In Sheets
AP Insight Event	1	13	Students and parents were invited to learn about Advanced Placement offerings at OHS and if they show a potential to be successful in classes on the PSAT from 2018.	Sign In Sheets

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement	Data Source Used
CARD PD (Center for Autism and Related Disabilities)	1	72	Teachers were more readily able to understand ASD students and communicate with parents.	Sign In Sheets
OHS Remind App Training	1	12	Teachers learned how to communicate with parents via the Remind app.	Sign in Sheets

Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Limited attendance by Hispanic Parents	Mrs. Algarin will use Skylert to contact parents and let them know translators will be present.
Multiple ways to send home information	Use of PUSH notifications via the OHS App